



**TWGHs Lo Kon Ting**

**Memorial College**

**Annual School Plan**

2023-2024

## **I. School Vision & Mission**

The mission of the Tung Wah Group of Hospitals in education is to provide comprehensive and multifarious services to children and young people to enable them to exert their full potentialities and, eventually, to serve the community.

We committed to achieving an all-round development in our young generation through the provision of a congenial learning environment. It is hoped that our young people will equipped with necessary skills and knowledge and be given the opportunity to cultivate an independent mind in order that they will become good citizens with a willing commitment to worthy causes and a genuine concern for social affairs.

## **II. Major Concerns**

1. To enhance learning & teaching effectiveness and improve students' academic performance
2. To strengthen the whole-person developmental support for students
3. To strengthen the inheritance and development concerning the school management team



Major concern 1: To enhance learning & teaching effectiveness and improve students' academic performance

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
2. To cater for learner diversity	<ul style="list-style-type: none"> <li>● To optimise the mechanism in catering for learner diversity and strengthen students' motivation to study</li> <li>● To build up the student talent pool and develop their potential</li> </ul>	<ol style="list-style-type: none"> <li>1. 100% of subjects have special arrangements for catering for learner diversity.</li> <li>2. 80% or above teachers use gifted students database to find students to participate in gifted programmes or activities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Minutes of the subject panel meetings and teaching plans</li> <li>2. Lesson observation records</li> <li>3. Teachers' training records</li> <li>4. Use Google Form to collect lesson observations data</li> </ol>	Whole year	Committee Head of Teaching & Learning  All subject panel chairpersons  Committee Head of Gifted Education	Committee Members & Service Supplier  All Teachers
3. To enhance the effectiveness of using IT for teaching and learning	<ul style="list-style-type: none"> <li>● To conduct assessments, lesson previews and interactive teaching by using the electronic platform</li> <li>● To purchase more equipment and cloud services to support interactive teaching</li> </ul>	<ol style="list-style-type: none"> <li>1. 70% or above of teachers use an electronic platform to provide self-learning resources for students.</li> <li>2. 70% or above of teachers use IT to conduct assessments, collect students' responses and evaluate their performance online.</li> <li>3. 70% or above of teachers use IT resources during the lesson to motivate students and demonstrate the way of organising learning content to the students.</li> </ol>	<ol style="list-style-type: none"> <li>1. Records provided by e-platform</li> <li>2. Lesson observation</li> <li>3. Subject Teaching Schedule</li> </ol>	Whole year	IT-in-charge,  All subject panel chairpersons	All Teachers

Major concern 1: To enhance learning & teaching effectiveness and improve students' academic performance

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
4. To extend students' horizons and understand the challenges of the modern life through STEAM education	To organise more technology training and sharing activities for the students so that they can understand how the new inventions can help overcome the challenges in modern life and understand how too much reliance on convenience will lead up to undesirable consequences	<ol style="list-style-type: none"> <li>1. 90% of planned training and sharing activities can be implemented as scheduled.</li> <li>2. 80% or above of the STEAM related subjects can assign lessons for in-class STEAM activities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Questionnaires from teachers and students</li> <li>2. Subject teaching schedules</li> <li>3. Students' homework</li> </ol>	Whole year	STEAM Coordinator, Integrated Science and Mathematics, Technology subjects panels	Teachers of Integrated Science, Mathematics, and technology subjects  Learning resources for conducting STEAM activities

Major concern 2 : To strengthen the whole-person developmental support for students

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
1. To implement students personal growth activities systematically	<ul style="list-style-type: none"> <li>● To further strengthen the support for students with special needs</li> <li>● To arrange more social services activities for students to broaden their horizons and boost self-confidence</li> <li>● To make arrangements for students to enjoy external performances or invite organisations to come to school to perform and conduct speeches or various activities</li> <li>● To praise students' non-academic achievements and experiences in striving for success via different media and modes</li> <li>● To cultivate students' leadership skills by organising more leadership training activities</li> </ul>	<ol style="list-style-type: none"> <li>1. 90% of student personal growth activities proposed by various committees can be implemented as scheduled.</li> <li>2. 70% of participants agree that programmes are supportive and helpful.</li> <li>3. 70% of participants agree that the objectives of the leadership activities can be achieved.</li> <li>4. 70% of students agree that the measures and platforms for sharing can boost the positive and constructive atmosphere in the classes.</li> <li>5. Every lower form student can join at least 1 performance or talk.</li> <li>6. 70% of students agree that they are frequently praised for being good.</li> </ol>	<ol style="list-style-type: none"> <li>1. Reports from the organisers</li> <li>2. ECA and services system records</li> <li>3. Questionnaires</li> </ol>	Whole year	<p>Coordinators of the committees involved</p> <p>Form-teachers</p> <p>External Organisers involved</p>	<p>Programme plans and minutes of the committees involved</p> <p>Questionnaires</p> <p>Reports from various organisers involved</p> <p>Funding involved</p>

Major concern 2 : To strengthen the whole-person developmental support for students

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
2. To enhance student moral education	<ul style="list-style-type: none"> <li>● To enhance students' sense of accomplishment and satisfaction by using the school-based praising system to encourage collaborative peer learning</li> <li>● To nurture students' self-care ability and build up good habits</li> <li>● To cultivate students' spirit of overcoming difficulties and serving the community by conducting form teacher lessons based on Tung Wah History.</li> <li>● To pass on positive values and good school moral traditions by inviting alumni to share their life experiences and acting as coaches to students</li> </ul>	<ol style="list-style-type: none"> <li>1. 70% of students agree that moral /civic education lessons can help them build their character and sense of citizenship.</li> <li>2. 70% of students agree that they have a deeper understanding of TW's history and charitable contributions.</li> <li>3. 70% of activities can be implemented smoothly. In addition, 70% of participants feel satisfied with the activities.</li> <li>4. 70% of participants appreciate the skills or attitudes conveyed by the alumni.</li> </ol>	<ol style="list-style-type: none"> <li>1. The half-yearly and annual review reports of the committees involved</li> <li>2. Questionnaires</li> <li>3. Reports from the organisers of the programmes</li> </ol>	Whole year	Coordinators of the committees involved  Form-teachers  External Organisers involved  All subject panels	Programme plans and minutes of the committees involved  Questionnaires  Reports from the organisers involved  Funding involved

Major concern 2 : To strengthen the whole-person developmental support for students

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
<p>3. To help students to develop positive values and attitudes through life-wide learning and infiltrating subject groups and committees.</p>	<ul style="list-style-type: none"> <li>● To cultivate students' values and attitudes rooted in Chinese culture and develop students' national identity</li> <li>● To nurture the establishment of values that equip students to face the transitions and challenges of growth and life actively</li> </ul>	<ol style="list-style-type: none"> <li>1. 75% of students understand the key contents of the value education.</li> <li>2. 80% of students are active in various life-wide learning programs.</li> <li>3. 100% of Subjects / Committees can penetrate the value education in curricula or activities.</li> </ol>	<ol style="list-style-type: none"> <li>1. Students self-reflection after the activities.</li> <li>2. Questionnaires from teachers and students.</li> <li>3. Subjects / Committees Records of the Value Education Activities Planning Table</li> </ol>	<p>Whole year</p>	<p>Subject Heads  Committee Heads</p>	<p>All Teachers</p>



Major concern 3 : To strengthen the inheritance of the professional knowledge of the school organisation

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People Responsible	Resources Required
To strengthen the inheritance and development concerning the teaching & learning and the school administration measures	<ul style="list-style-type: none"> <li>● To inherit teamwork, the successful tradition of working routine and strengthen communication channels</li> <li>● To inherit the positive teaching philosophy</li> <li>● To pass on the essence of the senior teachers' teaching experience and wisdom by sharing their good teaching practice</li> <li>● To plan and arrange the management team's succession and support the new teachers to foster the school development</li> </ul>	<ol style="list-style-type: none"> <li>1. 80% of the staff use the discussion platform to share ideas.</li> <li>2. Every staff meeting can arrange teacher sharings on good teaching practice.</li> <li>3. 80% of senior teachers use the archive platform to organise and store documents and experience teaching knowledge.</li> <li>4. 80% of the committees can arrange a vice coordinator.</li> <li>5. All new teachers agree that the support measures can help them adapt to the new environments.</li> </ol>	<ol style="list-style-type: none"> <li>1. Records of the platforms</li> <li>2. Staff Meeting minutes</li> <li>3. Questionnaires</li> </ol>	Whole year	Vice Principals  Subject Heads  Committee Heads	All Teachers